

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 8th September 2025, 7pm.

Present: Cllr M Down (Vice-Chair), Cllr F Collier, Cllr F Collyer, Cllr R Gribble, and Cllr N Macpherson.

Also present: 6 Parishioners, Cllr Stewart MacDonald, Cllr Nick Adams-King and the Chairman of Broughton Football Club.

In attendance: S Bailey (Clerk)

2509-1	To receive and accept apologies for absence
Chairman, Cllr N Carpenter, is absent due to a holiday. The Parish Council accepted his apologies. Vice-Chairman, Cllr M Down, will Chair the meeting in the Chairmans absence.	
2509-2	Chairman's remarks
The Vice-Chairman welcomed everyone to the meeting and asked if anyone was recording the meeting to declare it and for mobile phones to be put on silent. She explained that the Parish Council still had two vacancies, so if anyone would like to join, or knew of anyone who would like to join, they are more than welcome.	
2509-3	To receive declarations of pecuniary and personal interests relating to items on this agenda
No pecuniary or personal interests to declare.	
2509-4	To approve the minutes of the Parish Council Meeting held on 14th July 2025 and the 11th August 2025
All minutes were accepted by the Parish Council as a true record and signed by the Vice-Chairman.	
2509-5	Public Session: To receive questions from members of the public
<ul style="list-style-type: none">Parishioner Question – It is a shame the 4 Aster houses in the cul-de-sac off Dean Road are empty, is there any possibility of making these available for local families to buy? <p>Cllr Collier explained that only one of these houses is currently empty, and it is only empty because it is awaiting repair before it can be sold. She has registered an interest on this property so as soon as it is available she will let the village know so that hopefully a local family can purchase it.</p> <ul style="list-style-type: none">Parishioner Question – Have all the drains now been mended? <p>Cllr Gribble discussed that as far as he knows only one of the drains has been repaired, he believes that the one by the footpath gate still needs repair. However, he does not know how serious this issue is without pouring a substantial amount of water down the drain or putting a camera down the drain. The Clerk will email the landowner to get clarification on what work has been done and what work remains necessary.</p>	
2509-7	To receive report from Hampshire County Council
<p>Cllr Adams-King from HCC addressed the Council:</p> <ol style="list-style-type: none">Grant fees are coming to Cabinet on the 23rd September. The current recommendation is that they are removed completely, however they may decide to reduce them and/or ask organisations to match fund the grants. Additionally, organisations will need to confirm that they could not fund the project without the grant. We will know more at the end of the month.	

- 2) Devolution is going well, more powers are being given to the mayor, who will be elected next year. The Government initially offered HCC £300 million towards infrastructure, but they turned this down and have now been offered and agreed to £450 million. TVBC has proposed Hampshire be split into 4 Councils, whereas HCC feel 3 would be better, but they acknowledge there is no right answer. The Government reshuffle that is currently happening may make a difference and could result in everything being delayed a year or two, which wouldn't be terrible as currently everything is moving too fast and the money being spent would be better spent elsewhere.
- 3) Aster have now confirmed that they will pay upfront for the sewage plant replacements and then recoup the costs from the homeowners via an annual payment instead of asking for full upfront payment.
- 4) The Local plan is still a disaster, consultation has now closed, but they received so many applications. We will have to wait and see what happens with this.

A Parishioner noted that the National Planning Policy Framework 2024 (NPPF) sits well alongside our Neighbourhood Development Plan (NDP), together they give the village substantial power when it comes to planning.

Cllr Adams-King explained that only West Tytherley and Wellow have NDPs and Wellow are currently dealing with a big development application, so in theory the development cannot proceed because of their NDP. So it will be interesting to see how well the NDP stands up against this development.

Cllr Adams-King left the meeting at 7:32pm, Cllr MacDonald arrived at 7:32pm.

2509-10	To discuss the hiring of the Recreation Ground/Pavilion
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The Chairman of Broughton FC had another meeting to attend so the Vice-Chair moved this agenda item higher.

- The Chairman from Broughton Football Club would like to ask the Parish Council if they could hire the recreation ground for one evening during the week and the recreation ground and pavilion on Saturdays for the upcoming football season, 13th September – Mid March (weather dependant), excluding half-terms and Christmas, for their junior team. They currently have 30 kids unable to play football due to lack of facilities, some of which are West Tytherley residents. The kids are mixed gendered, aged 7-8 years old, they would bring their own equipment and mark the recreation ground with football pitch markings. During the week they would start at 6:15pm and be gone by 7:45pm and on Saturdays they would start arriving at about 9:15am and be gone by 11:30am.
- A Parishioner was concerned that the verges of the road would get ground up with the influx of cars.
- The Chairman assured the Parishioner that they already have a full risk assessment for West Tytherley recreation ground and have considered this and assured them that this won't be a problem but will keep an eye on it during the season.

The Chairman of Broughton FC left the meeting at 7:45pm to attend another meeting.

- The Parish Council agreed to let Broughton FC hire the recreation ground and pavilion at a cost of £200 for the entire season, but are open to further negotiation if this is deemed too high.
- The Parish Council also wanted to make sure their facilities are left clean and tidy after each use.
- The Clerk will email the Chairman of Broughton FC their offer.

2509-6	To receive report from Test Valley District Council
<p><i>Cllr MacDonald was running late so this agenda item was moved lower.</i></p> <ol style="list-style-type: none"> 1) Consultation for the Local Plan has now closed, they received over 1000 responses and it's fair to say no one is happy. Unfortunately, they must look at rural sites and none of them are perfect. This is just a consultation so there will be changes to come, the Weyhill site will probably be pulled back, and the Stockbridge site has issues. Everywhere is currently at risk of speculative development, so even if TVBC reject plans it goes to appeal and will be approved, so they need a Local Plan in place to combat this. Regulation 19 should be available in March 2026. A Parishioner noted that the NPPF and the NDP are powerful together and must be considered, specifically paragraph 4 in the NPPF, section titled "<i>Achieving sustainable development</i>" which states: "<i>In situations where the presumption (at paragraph 11d) applies to applications involving the provision of housing, the adverse impact of allowing development that conflicts with the neighbourhood plan is likely to outweigh the benefits significantly and demonstrably, <u>provided</u> the following apply: a. The neighbourhood plan became part of the development plan five years or less before the date on which the decision is made; and b. The neighbourhood plan contains policies and <u>allocations</u> to meet its identified housing requirement (see paragraphs 69-70)</i>". However, Cllr MacDonald explained that if the planning decision goes to appeals it will get approved as the NDP does not propose specific sites so there is room for developers to make applications in favour of sustainable development despite the NDP. The Parishioner stated that this is not what Cllr Adams-King said, and he does not agree, but he will investigate this further to confirm. 2) When it comes to devolution TVBC want to have 4 distinct councils, however HCC want 3, which would mean West Tytherley would be managed from Southampton. A proposition Parish Councillors and Parishioners alike did not enjoy. 3) Food waste collection starts on the 13th October, and food waste bins are currently being distributed. Please contact TVBC environmental services if you do not receive one. 4) The Lights Theatre in Andover is being fully renovated soon, this is the beginning of a regeneration for Andover Town Centre. <p>Cllr Gribble wished to thank Cllr MacDonald for his help towards getting a battery back-up for the mast.</p> <p>Cllr MacDonald explained that the Hampshire Amateur Radio Group may try to support villages who get cut off during power cuts. He is currently trying to find out who owns the mast, and why it doesn't have a back-up.</p> <p>Cllr MacDonald wanted to know how the Glebe Farm development was coming along.</p> <p>Cllr Down stated that she has not heard anything from Paul Goodman other than a new draft is coming.</p> <p>Cllr MacDonald will chase Paul Goodman up.</p>	
Cllr MacDonald left the meeting at 8:03pm	
2509-8	To receive an update on the water in the Pavilion
<ul style="list-style-type: none"> • Fallow Plumbing and Heating came on the 1st September to re-pipe under the sink in the pavilion. • The Parish Council agreed to pay the £180 + VAT invoice and wished to extend their thanks to Tom from Fallow Plumbing and Heating for being so helpful. • Southern Water came on the 3rd September and fitted the pavilion with a stopcock and water meter. 	

<ul style="list-style-type: none"> • Thank you to Cllr Collier for getting this sorted. 	
2509-9	To consider using the Pavilion as a coffee shop
<ul style="list-style-type: none"> • A Parishioner wants to set up a community coffee shop to help generate interest in having a coffee shop at the West Tytherley Village Shop, as well as help the shop obtain grants and planning for said coffee shop. • The pavilion would be a good location in the warmer months, but during winter it would be too cold and wet to use as a coffee shop. • King Edward's Hall is a better location to use through the winter, but it will have to be on Saturday's as the school use the hall during the week. • They have asked the hall committee to allow them to hire the hall at a reduced rate, as costs will be tight. Waiting to see what they decide. • Saturday 4th October is tentatively booked for the first community coffee morning, King Edward's Hall, 9am-12pm. • All profits would go to the shop. • Would like to have it as a regular village event if there is enough support and costs aren't too high. • They would like to revisit using the pavilion as a coffee shop location next spring. • The Parish Council are happy to support this idea and agreed to rediscuss at a later date. 	
2509-11	To consider purchasing a new memorial plaque
<ul style="list-style-type: none"> • Ted Whitlock's memorial plaque has gone missing. • The Parish Council agreed to purchase a new one for under £50. • Cllr Collyer advised that a Parishioner would know exactly what wording to put on the plaque. • The Clerk will speak to this Parishioner and purchase a new plaque. 	
2509-12	To receive an update on the potholes
<ul style="list-style-type: none"> • Cllr Collier explained that one pothole on North Lane has been repaired. • Cllr Macpherson advised that all we can really do is keep reporting them to HCC: https://www.hants.gov.uk/transport/highways/report-a-problem/potholes • A Parishioner has written to HCC stating that they need to resurface roads instead of just patching them, which is their current policy. HCC responded that they think someone has been privately filling potholes so that's why the roads are in a particularly bad state. The Parishioner feels that this is absolute rubbish. 	
2509-13	To discuss the battery back-up for the mobile phone mast
<ul style="list-style-type: none"> • Cllr Gribble discussed that he has unfortunately not made much progress with this. • Cllr Adams-King and Cllr MacDonald are both looking into this. • The Parish Council are trying to come up with ideas for alternatives, some of which are: <ul style="list-style-type: none"> i. Put a mast on the hall connected to the generator. ii. A generator by the phone mast. iii. A Starlink satellite on the hall so that there is still internet. • A concern with putting connectivity at the hall is that people who don't live near the hall will still be cut off. 	
2509-14	To receive an update on the defibrillator
<ul style="list-style-type: none"> • Monthly checks are being carried out with no issues. 	

<ul style="list-style-type: none"> None of the equipment will need replacing in the near future. 	
2509-15	To review the Parish Council's Financial Risk Assessment
<ul style="list-style-type: none"> Pages 2 and 8 – the cloud-based storage is Google Drive not Dropbox. Page 3 – Currently reads: <i>“Clerk/RFO raises cheque, and two signatories check each invoice before authorising. Full Council approves the Cashflow Report before cheque payments are authorised.”</i> As cheques are no longer used to make payments the risk assessment will be change to: <i>“Clerk/RFO pays all invoices via online transfer. The Chair and Vice-Chair in their roles as signatories periodically audit the bank account. All invoices are agreed at Parish Council meetings, and monthly bank reconciliations are done at each Parish Council meeting”.</i> 	
2509-16	To receive an update on the Neighbourhood Development Plan
<ul style="list-style-type: none"> The Parishioner who is putting together a roadmap for the Parish Council so they can see what needs to be changed/updated on the NDP wanted to reiterate that the NPPF and our NDP are powerful, legally binding documents that should protect the village from future development, even if Cllr Adams-King and Cllr MacDonald cannot agree on this matter. The Parishioner urged the Parish Council to consider the NDP whenever a larger planning application comes along, as we need to constantly remind the government that we have this in place and are utilising it at every juncture. The Parishioner is still working on the roadmap as he wants to run it past Sarah Hughes, Senior Neighbourhood Planning Officer at TVBC, before he presents it to the Council. 	
2509-17	To review new planning applications and decisions
<p>a) 25/01943/TREES tree application</p> <p>No objection, both trees are dead and covered in ivy.</p> <p>b) 25/02016/FULLS extension at Yewcroft, Stoney Batter</p> <p>The Parish Council has no issue with the alteration to the existing building, however the construction of a new double garage and office are far above the TVBC average size for a double garage (TVBC average - 4.8m x 4.8 m Proposed by Yewcroft – 6.3m x 6m plus an office measuring 3.1m x 6m).</p> <p>On this basis the Parish Council agreed to object to the planning application and will provide the above as a comment, they will additionally quote policy HD3 from the NDP.</p>	
2509-18	Finance
<p>a) To agree upcoming invoices</p> <ul style="list-style-type: none"> Fallow Plumbing and Heating £180 +VAT – Agreed Micheal Eastwood (Landscaping) £460 – Agreed HDMI – VGA cable (for projector) £7.99 – Agreed Memorial plaque under £50 – Agreed <p>b) To receive an update on the bank account</p> <ul style="list-style-type: none"> Cllr Down is now a full signatory. Cllr Carpenter will complete the signatory forms when he returns from holiday. 	

c) To review the external auditors report

- The only concern they had was that the public rights were not completed for the financial year 23/24.
- The full report is available on the website: <https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/finance-ye-2025/>

d) To note August's receipts/payments and expected receipts/payments.

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
12/08/2025	DM Payroll	£79.20	£13.20	£66.00	£3,386.17
12/08/2025	Todeka Limited	£168.00	£28.00	£140.00	£3,218.17
19/08/2025	BDO (Eternal Auditor)	£378.00	£63.00	£315.00	£2,840.17
22/08/2025	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£2,819.18
26/08/2025	Hugo Fox	£11.99	£2.00	£9.99	£2,807.19
29/08/2025	S Bailey Payroll	£809.90	£0.00	£809.90	£1,997.29

Ins (Deposit Account)

Date	Receipts	Total	Balance
11/08/2025	Interest	£7.77	£15,007.77

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
Precept	£10,000.00	September
HCC	£258.00	Quarterly (£86.00)
Total	£10,258.00	

Outs

Payments	Expected Total	Date
Fallow Plumbing and Heating	£180.00 (216.00 incl. VAT)	September
Aerial	£65.00	September
Landscaping	£460.00	September
Noticeboard	£525.00	September/October
ICO	£47.00	December
Clerk Payroll	£5,177.89	Monthly (£736.45)
Hugo Fox (Emails)	£122.43 (£146.93 incl. VAT)	Monthly (£17.49, £20.99 incl. VAT)
Hugo Fox	£69.93 (£83.93 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
SSE	£500.00 (Under review)	Quarterly
Business Stream (Water)	£200.00	Quarterly
HMRC Employers National Insurance	£484.92	Quarterly (£121.23)
Total	£7,832.17 (£7,906.67 incl. VAT)	

2509-19 Matters for future meetings

- Dog waste bin at junction of Coopers Drove and The Village – TVBC came out to see if the bin could be moved. They had a concern about a drain cover in the new location, however the bin can easily be moved so this shouldn't be an issue. Will wait to see what they say.

- The playpark surface is showing some signs of wear and tear, the Parish Council will keep an eye on this issue and address it if it worsens.
- Footpaths are still overgrown – Parish Council are aware and doing everything they can but considering the summer we had this is very hard to keep on top of.
- The generator on King Edward's Hall was serviced on the 3rd September, no issues found.

2509-20	To decide on the date for the next meeting
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Tuesday 14 th October 2025, 7pm.

Meeting Closed at 8:31pm

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council