

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 11th August 2025, 7pm.

Present: Cllr N Carpenter (Chair), Cllr M Down (Vice-Chair), Cllr F Collier, Cllr F Collyer, Cllr R Gribble, and Cllr N Macpherson.

Also present: 2 West Dean Parish Councillors, 9 Parishioners, and 2 Lockerley Parishioners

In attendance: S Bailey (Clerk)

2508-1	To receive and accept apologies for absence
No apologies received.	
2508-2	Chairman's remarks
The Chairman welcomed everyone to the meeting and asked if anyone was recording the meeting to declare it and for mobile phones to be put on silent.	
2508-3	To receive declarations of pecuniary and personal interests relating to items on this agenda
No pecuniary or personal interests to declare.	
2508-4	To approve the minutes of the Parish Council Meeting held on 14th July 2025
A Parishioner asked for agenda item 2507-7 to include that because changes are happening to the National Planning Policy Framework (NPPF 2024) TVBC and Wiltshire Council are working together to ensure that Neighbourhood Development Plans are being utilised within local Parishes. The Parish Council agreed to make these changes.	
2508-5	Public Session: To receive questions from members of the public
No Parishioner questions.	
2508-6	To receive report from Test Valley District Council
No report from TVBC was received.	
2508-7	To receive report from Hampshire County Council
No report from HCC was received, but the latest HCC update is available at https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/	
2508-8	To review Parish Councillor duties
All Parish Councillors are happy with their duties and have all successfully logged in to their Parish email.	
2508-9	To receive an update on the Speed Indicator Device
<ul style="list-style-type: none">• The SID is now working.• The old battery is managing to hold charge with the new charger but is not as good as the new batteries. It will be kept as a backup just in case.• A very generous Parishioner has come forward to maintain the SID. Cllr Collier will give them instructions on how to accomplish this.• Please note – volunteers are fully covered by the Parish Council's insurance if there is an accident whilst they are carrying out Parish Council duties.	

2508-10	To discuss how to tackle the overgrown footpaths
<ul style="list-style-type: none"> • Cllr Collier and some Parishioners have been out walking the footpaths and cutting them back. • This is an ongoing problem that is hard to keep on top of. • The footpath near Pug's Hole is a particular problem, and needs a letter sent to the landowner. Cllr Collier will send the Clerk the contact information for the Landowner. • The footpaths need people to consistently walk them, the more use they get the less overgrown they will become. 	
2508-11	To consider replacing the pipes in the Pavilion
<ul style="list-style-type: none"> • Fallow Plumbing and Heating have quoted £180 + VAT to re-pipe under the sink in the Pavilion. • Cllr Down wanted to know if a drain could be fitted so that the pipes were empty during the winter, the Clerk will enquire with Fallow Plumbing and Heating. • The Parish Council unanimously accepted this quote, the Clerk will arrange for the work to be done. • Cllr Collier is still waiting to hear from Southern Water about resolving the Stopcock issue. • <i>(Information learned after meeting – Southern Water are coming on the 03/09/25 to resolve issue.)</i> 	
2508-12	To consider the bin by the bench at the junction of Coopers Drove and The Village
<ul style="list-style-type: none"> • The Parish Council has received 7 complaints about the unpleasant smell the dog waste bin creates in the summer, particularly for people sitting on the bench. • The Parish Council has asked TVBC to move the bin to the other side of the track. • TVBC have not yet responded, Cllr Collier will chase them up. 	
2508-13	To discuss the battery back-up for the mobile phone mast
<ul style="list-style-type: none"> • Cllr Down is very concerned that the village has no back-up battery on the phone mast, so when there is a power cut the village is completely cut off. • Some Parishioners explained that they lease the mast to 02 and Vodafone, and are happy to pass on their contact information to the Parish Council to try and solve this issue • Cllr Gribble will contact 02 and Vodafone to see about installing a battery back-up on the mast. 	
2508-14	To put together a team to review the Neighbourhood Development Plan
<p>A Parishioner who was heavily involved in setting up the NDP noted that TVBC and Wiltshire Council are reviewing local NDPs as they fear they may be weakened due to the new National Planning Policy Framework (NPPF 2024). The Parishioner explained that they advise against setting up a team to review the NDP and instead offered to make a roadmap for the Parish Council that reads across each policy to see what needs to be changed/updated. Additionally, they said that Sarah Hughes, Senior Neighbourhood Planning Officer at TVBC, is happy to have a meeting with both West Tytherley, Frenchmoor and Buckholt Parish Council and West Dean Parish Council in the Autumn to discuss the NDP. Lastly, the Parishioner noted that Cllr Nick Adams-King of HCC, has said TVBC may go away when the Council is restructured due to devolution, but they advised not to be influenced by this and focus on communicating with TVBC, Wiltshire Council and West Dean Parish Council to keep the NDP as effective as possible.</p> <p>The Parish Council agreed with everything the Parishioner said and would be very appreciative if the Parishioner would make a roadmap for them to follow.</p>	

2508-15	To review all Parish Council policies
<ul style="list-style-type: none"> • Cllr Collyer agreed to monitor the bus shelter, and thus the bus shelter risk assessment will be updated to reflect this. • Due to the length of some policies, it was decided that they would be reviewed at a later date to give the Parish Council more time to review them. 	
2508-16	To review new planning applications and decisions
25/01707/FULLS (Wymering Cottage, Red Lane) – Support, due to the extension being unintrusive and in keeping with the village.	
2508-17	To review the S106 document for Glebe Farm
<ul style="list-style-type: none"> • Cllr Down explained that 11 houses are due to be built – 5 2 beds, sold as a 30% discount market unit to encourage first time buyers, with priority given to people with a local connection, and a clause that prevents them from being made bigger in the future, 2 self-build plots, that have limits on how big they can be and 4 4 beds. • The land beyond the development will be given to West Dean Parish Council and managed by a not-for-profit management committee. Cllr Down advised adding a clause that West Tytherley, Frenchmoor and Buckholt Parish Council are not responsible for the upkeep of this land or the footpath. • West Dean Parish Councillors stated that they are happy for this clause to be included and have already told TVBC that they approve the plans. • West Dean Parish Council explained that they want to represent residents from both West Tytherley and West Dean, giving everyone a say, they wish to avoid an Aster situation. • The Parish Council unanimously agreed to the S106 document with Cllr Down's modifications. • West Tytherley, Frenchmoor and Buckholt Parish Council and West Dean Parish Council will have a joint meeting when the final S106 document is released before agreeing to anything. 	
2508-18	To consider the latest TVBC Local Plan development in Lockerley
<p>Two Lockerley Parishioners explained that to meet the governments new planning targets TVBC have marked a Greenfield site in Lockerley/East Dean for development, even though this site has been consistently rejected by TVBC for years as it was deemed unsuitable for development.</p> <p>TVBC are proposing that 50 new houses could be built on this site, even though there are only 91 houses in that area currently, so 50 more would have a massive impact on infrastructure. For instance, there is no bus service to Romsey, and the roads are not fit for more traffic. Additionally, everyone in the local area draws water from the River Test, and Southern Water are already concerned about the amount of water being drawn from the River Test before these new houses are even built. Furthermore, the site borders the River Dun Floodplain but has no mains drainage or sewage, so would drain into the River Dun, which is a chalk stream tributary of the River Test. Therefore, this presents a serious threat to the river. Lastly, everyone needs to appreciate that this proposal sets a precedent, and if it can happen to them, it can also happen to West Tytherley.</p> <p>For more information a leaflet on the proposal is available here: https://www.westytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/tvbc-mid-test-matters/ and</p>	

everyone is welcome to come to the East Dean Parish Council meeting on Wednesday 20th August 2025, 7pm in Lockerley village hall.

Lockerley Parish Council have objected to the plans but they need as many people as possible to send a letter of objection to planningpolicy@testvalley.gov.uk by the 5th September 2025.

The Parish Council agreed to write a letter of objection to TVBC.

2508-19	To assess the fence stake through the drain at Church Farm
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As of the 10th August 2025, the pieces of the culvert have been put back in place and sealed with cement. The earth was put back on top and the fence stake put back into the ground to be held secure with cement. The culvert is now sealed back up and running the water from the village out into the fields on the other side of coach road.

2508-20	To note the hiring of the Recreation Ground
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- Clarendon Junior FC did not get back to the Parish Council about hiring the recreation ground/pavilion.
- For future reference the recreation ground remains free use, and any non-parishioner wanting to hire the pavilion will be charged £25 per session.
- At the recent AGM for the West Tytherley Village Shop the idea of adding a coffee shop was proposed.
- Before the shop progresses this plan further, they would potentially like to use the pavilion as a coffee shop to seed the idea within the village, this would also assist when putting in plans to TVBC as there is a precedent set.
- Cllr Collier also suggested maybe using a marquee by the gate to the recreation ground, so there is a clear link to the shop.
- It would be not-for-profit, but any profits made would go to the shop.
- The Parish Council are happy for this plan to keep developing and will discuss it further at the next Parish Council meeting once more information is known.

2508-21	Finance
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a) To receive an update on the VAT claim

£2,140.09 has been received from HMRC, this includes all purchases up to the 31/03/25.

b) To agree upcoming invoices

- DM Payroll - £66 + VAT agreed
- From October 2025 the Clerk will manage the payroll.
- Tom Brindley (Previous Locum Clerk) - £140 + VAT agreed.

c) To note the NALC 25/26 payroll increase

The Clerks pay increases from £15.84 an hour to £16.35 an hour, in line with the NALC pay scale.

d) To consider adding signatories to the bank account

In their role as Chair and Vice-Chair, Cllr Carpenter and Cllr Down will be added as signatories to the Parish Council's bank account.

e) To note July's receipts/payments and expected receipts/payments.

Ins (Current Account)

Date	Receipts	Total	VAT	Net	Balance
15/07/2025	VAT Reclaim	£2,140.09	£0.00	£2,140.09	£19,994.34

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
07/07/2025	Westcotec (SID Batteries and Charger)	£311.40	£51.90	£259.50	£17,854.25
15/07/2025	Fallow Plumbing and Heating	£72.00	£12.00	£60.00	£19,922.34
15/07/2025	HMRC	£168.32	£0.00	£168.32	£19,754.02
15/07/2025	HMRC	£1.18	£0.00	£1.18	£19,752.84
15/07/2025	HMRC	£1.07	£0.00	£1.07	£19,751.77
15/07/2025	HMRC	£121.23	£0.00	£121.23	£19,630.54
16/07/2025	Transfer to Deposit	£15,000.00	£0.00	£15,000.00	£4,630.54
17/07/2025	SSE	£251.71	£12.59	£239.12	£4,378.83
22/07/2025	Hugo Fox (Emails)	£20.99	£4.20	£16.79	£4,357.84
25/07/2025	Hugo Fox	£11.99	£2.00	£9.99	£4,345.85
29/07/2025	Business Steam (Water)	£168.08	£0.00	£168.08	£4,177.77
31/07/2025	S Bailey Payroll	£712.40	£0.00	£712.40	£3,465.37

Ins (Deposit Account)

Date	Receipts	Total	Balance
16/07/2025	Transfer from Current	£15,000.00	£15,000.00

Expected Receipts/Payments**Ins**

Receipt	Expected Total	Date
Precept	£10,000.00	September
HCC	£258.00	Quarterly (£86.00)
Total	£10,258.00	

Outs

Payments	Expected Total	Date
Aerial	£65.00	August
Locum Clerk	£140.00 (£168.00 incl. VAT)	August
DM Payroll	£66.00 (£79.20 incl. VAT)	August
External Audit	£350.00	August/September
Noticeboard	£525.00	August/September
ICO	£47.00	December
Clerk Payroll	£5,987.79	Monthly (£736.45)
Hugo Fox (Emails)	£134.32 (£167.92 incl. VAT)	Monthly (£16.79, £20.99 incl. VAT)
Hugo Fox	£89.91 (£107.91 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
SSE	£500.00 (Under review)	Quarterly
Business Stream (Water)	£200.00	Quarterly
HMRC Employers National Insurance	£484.92	Quarterly (£121.23)
Total	£8,589.94 (£8682.74 incl. VAT)	

2508-22	Matters for future meetings
<ul style="list-style-type: none"> • Be on the lookout for Asian tiger mosquitos, 2 sightings in this area have been confirmed by Porton Down. If you do kill one, try and keep the body as intact as possible so it can be sent to Porton Down for testing. If you are bitten by one don't scratch the bite as they can carry diseases. • Replacing Ted Whitlocks plaque. • Defibrillator update. • NDP to be added to every agenda as standard. • Review the remaining policies. • The pavilion/recreation ground being used as a coffee shop. • Potholes - Cllr Macpherson will contact HCC before next meeting to see if there is anything that can be done to speed the repair process along. In the meantime, please report all potholes to: https://www.hants.gov.uk/transport/highways/report-a-problem/potholes 	
2508-23	To decide on the date for the next meeting
Monday 8 th September 2025, 7pm	
Meeting Closed at 8:33pm	

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council