

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 10th November 2025, 7pm.

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman), Cllr F Collier, Cllr F Collyer, and Cllr N Macpherson.

Also present: 3 Parishioners, 1 West Dean Parish Councillor, Marie Stubbington (TVBC), and S Bailey (Clerk)

2511-1	To receive and accept apologies for absence
- Cllr R Gribble was unable to attend due to a personal matter. The Parish Council accepted his apologies and send him their best wishes. - Cllr S MacDonald and Cllr N Adams-King both had prior commitments and could not attend the meeting. The Parish Council accepted their apologies.	
2511-2	Chairman's remarks
The Chairman welcomed everyone to the meeting and asked if anyone was recording the meeting to declare it.	
2511-3	To receive declarations of pecuniary and personal interests relating to items on this agenda
No pecuniary or personal interests to declare.	
2511-4	To approve the minutes of the Parish Council Meeting held on 14th October 2025
A Parishioner would like agenda item 2510-18 to be reworded so that it is made clear that we are waiting for TVBC and WCC to renew their Local Plans and in the meantime our NDP needs to be updated to reflect the new Local Plans, and that our NDP remains on the statute books with TVBC/WCC covering Policies still relevant to planning applications.	
2511-5	Public Session: To receive questions from members of the public
No Parishioner questions.	
2511-6	To receive report from Test Valley Borough Council
Cllr MacDonald sent a report to the Parish Council stating: - He is still pursuing getting a battery backup for the mobile phone mast, but it is becoming clearer that this is a national issue that may not be easy to resolve. - He has chased the Glebe farm development, we are awaiting the final S106. - The latest Mid Test Matters is available at: https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/photo-competition/	
2511-7	To receive report from Hampshire County Council
No report from HCC was received, but the latest HCC update is available at https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/	
2511-8	To hear from Marie Stubbington, the Community Engagement Officer at Test Valley Borough Council
- She works for TVBC as a Community Engagement Officer covering the mid test area, which essentially means that she is a resource for us. She works within communities to try and get communities what they need. As well as Parish Councils she also supports Village Hall committees. Thus, if there are any projects that we as a community would like to accomplish, we should let her know and she will help us achieve them. - There are several grants available that the community could potentially apply for: - Councillor Grant – Up to £1,000 or 2/3 of a project. - Community Resilience Fund – Up to £1,000. - Climate Change Grant – Up to £10,000	

iv) Community Engagement Fund – Currently a grey area when it comes to the amount of money, costs would be discussed when you apply. v) Rural Business and Community Enterprise Fund – Up to £10,000. This grant is open to businesses as well as communities, as it aims to support businesses who use community spaces and support the community, i.e. shops, pubs. • She wants to help as many communities as possible before they become a unitary council as it may not be as easy to support smaller rural communities after the change. So, we should think about how to future proof the village before the money is gone. • You are still eligible for all the grants even if you have received grant money in the past. • For further information please visit: https://www.testvalley.gov.uk/communityandleisure/communities/workingwithcommunities	
2511-9	To receive an update on the resilience project
Cllr Gribble is still reviewing our current resilience plan and will provide the Parish Council with an update at the next meeting.	
2511-10	To discuss the battery back-up for the mobile phone mast
Cllr Gribble and Cllr MacDonald are both still working on this issue but have learnt that this may be a larger national issue than they first believed. When more is known they will provide an update.	
2511-11	To discuss paying for the telephone box refurbishment
• Cllr Collier explained that in 2017 BT offered the Parish Council to buy the telephone box for £1, however because the telephone box is on village hall land they were concerned about the liability of it. Thus, it was resolved that the Parish Council would not purchase the telephone box and BT would remain liable for it. However, when a Parishioner did some refurbishments on the door hinge BT complained that we were tampering with their asset. Subsequently, Cllr Collier feels that we need to get BT to refurbish the telephone box or get their permission before any work is completed. • The Chairman wanted to know what would happen to the telephone box when the copper lines are removed. Would there be a way to link the village hall's internet to the telephone box, so it is future proofed? • The Parish Council agreed that they would like to speak to BT about the refurbishments, if only to get their permission to carry out the work. Additionally, they thought it might be worth revisiting the idea of purchasing the telephone box. • The Clerk will speak to BT about the refurbishments, what will happen when the copper lines are removed and whether it would still be possible for them to purchase the telephone box for £1.	
2511-12	To discuss the notice stapled to the bridleway sign on Chalkpit Lane
The notice is just the landowners exercising their rights to their land by saying that no new public rights of way can be created across their property. This does not affect public rights of way that are already in place. Thus, this does not require any further action from the Parish Council.	
2511-13	To receive an update on the village shop sign at the junction of Dean Road and Coopers Track
The shop sign has become unstable and needs re-concreting into its base. The Clerk has reported it to HCC.	
2511-14	To receive an update on the damaged culvert
• The landowner feels that they have fixed the holes in the culvert that their fence broke by pouring concrete around the offending posts and thus are unwilling to do anymore work on this issue. • The Parish Council does not feel that this is a satisfactory resolution to this problem and wants the landowner to appreciate that they will be held liable for any damaged caused by flooding due to this broken culvert. • The Clerk will email HCC to explain what the landowner has done and cite that our Neighbourhood Development Plan specifically states in policy HD6 that drains need to be maintained.	

2511-15	To discuss the HCC grant for bus shelter improvements
- HCC have just announced a grant for up to £15,000 for Parish Councils to improve their bus shelters. - Unfortunately, our bus shelter was refurbished earlier this year, and you cannot apply for retroactive funding. - Subsequently, the Parish Council will not be applying for this grant.	
2511-16	To discuss Danebury School's presentation evening
- The event is due to take place on Thursday 27th November 2025, 6:30pm, St Peter's Church Stockbridge. - The Parish Council unanimously agreed to sponsor an award for £30. - Cllr Collier will attend the event and present an award on behalf of the Parish Council.	
2511-17	To receive an update on replacing the wooden bollards by the junction of Dean Road and Coopers Track
The Clerk has reported this issue to HCC.	
2511-18	To receive an update on moving the bin at the junction of Dean Road and Coopers Track
- Cllr Collier explained that the bin is on HCC land, but TVBC own the bin so getting both Councils to show any interest and agree on what to do has been challenging. - HCC suggested removing the bin completely, but Cllr Collier made it very clear that we do not want it removed, just moved. - There was some question over who owns the land for the prospective new location, but this has hopefully been resolved. - Cllr Collier is meeting with Environmental Services next week to discuss this issue and will provide the Parish Council with an update at the next meeting.	
2511-19	To discuss the increasing SSE standing charge
- SSE are increasing their standing charge from 205 pence/day to 285 pence/day, which means annually the Parish Council used to pay a £750 standing charge and will now have to pay £1038.45, which is a big increase, especially considering how little electricity they use. - The Clerk investigated other electricity providers and discovered that because we use so little electricity everyone would charge a high standing charge to cover their costs. - The Parish Council unanimously agreed that they would let their SSE contract end at the end of January 2026 and in the meantime look into alternate electricity options.	
2511-20	To discuss planting bulbs near the war memorial
- The Church has been given 550 bulbs to plant around the Church and wanted to know whether they could plant some around the War Memorial. - The Parish Council unanimously agreed to let them plant the bulbs around the War Memorial.	
2511-21	To receive an update on the roads
- From the 20th November for 3 days Dean Road will be closed between 7:30am – 6pm for resurfacing works. - Bin collections may be affected during this time, if your bin does not get collected, please contact TVBC. - A Parishioner stated that some of the drains are still blocked. - Cllr Macpherson explained that he has reported them to HCC, but he will try again to see if he can hasten them along.	
2511-22	To review the Parish Council's Code of Conduct
The Chairman would like more time to review this policy.	

2511-23	To receive an update on the Neighbourhood Development Plan																																								
- A Parishioner stated that the TVBC Local Plan is due to be adopted in Summer/End of 2027. - In September 2026, the final version of the Local Plan is due to go to an examiner, so we need to have our NDP fully updated by mid-2026. - The Parishioner is proposing to ask ChatGPT/AI what needs to happen to our NDP to be in line with the NPPF and the revised Local Plans. - The Parishioner recommended doing this and then coming back to the Parish Council in January/February. - Cllr Macpherson wanted to know if anything could go wrong doing this. - The Parishioner explained that this is an experiment; if it yields some good ideas then that's great and gives them a good place to start, if its suggestions are not helpful then they can be ignored, and we still have time to keep in line with revision of the Local Plans (2027). - The Parish Council unanimously agreed that they are happy for the Parishioner to carry out the proposal. - In the meantime, the Parishioner wished to remind the Parish Council to utilise the NDP as much as possible for planning and other neighbourhood projects where appropriate.																																									
2511-24	To review new planning applications and decisions																																								
a) 25/02470/FULLS The Dove House, 34 West Tytherley The 4 bedroom house at the front should have 3 car parking spaces instead of the currently proposed 2, as the Test Valley Local Plan states that all new 4 bedroom houses need to have 3 car parking spaces, and policy IC3 in our Neighbourhood Development Plan states that 'New development should avoid on-street parking, meet parking standards and provide off street charging facilities within its curtilage. New development must not adversely impact on the car parking and access to Dean Station, village halls, shop and school.' If this amendment is made, the Parish Council have no objections to this planning application. Cllr Collier abstained from this decision as she was unable to access the planning application. b) 25/02513/FULLS 2 North Lane, West Tytherley The new porch, in matching brick with a pitched tiled roof will be much more in keeping with the rest of the house. The integral garage is at the rear of the house, not visible from the road. Conversion of this to a kitchen with new windows will make no difference to the conservation area. Therefore, the Parish Council has no objection to this application. c) 25/02579/TPOS Withy Copse House, North Lane, Buckholt The survey on the trees has been thorough, so the Parish Council has no objection to this application																																									
2511-25	Finance																																								
a) To agree upcoming invoices - Reimburse Cllr Collier for the Parish Council's poppy wreath, £30 – Agreed - Danebury School sponsorship of an award, £30 – Agreed - Business Stream have determined that we have been over charged in the past so this quarter we have no bill and are still £170 in credit. b) To agree on a budget for the 26/27 financial year <table><tr><th>Receipts</th><th>Actual 24/25</th><th>Budget 25/26</th><th>Actual 25/26</th><th>Variance 25/26</th><th>Budget 26/27</th></tr><tr><td>Precept</td><td>£15,300.00</td><td>£20,000.00</td><td>£20,000.00</td><td>£0.00</td><td>£20,000.00</td></tr><tr><td>VAT Reclaim</td><td>£5,072.36</td><td>£1,000.00</td><td>£2,140.09</td><td>£1,140.09</td><td>£1,000.00</td></tr><tr><td>HCC</td><td>£344.00</td><td>£350.00</td><td>£344.00</td><td>-£6.00</td><td>£350.00</td></tr><tr><td>Interest</td><td>£323.73</td><td>£250.00</td><td>£150.00</td><td>-£100.00</td><td>£175.00</td></tr><tr><td>Fete Money</td><td>£6,020.27</td><td>£0.00</td><td>£0.00</td><td>£0.00</td><td>£0.00</td></tr></table>						Receipts	Actual 24/25	Budget 25/26	Actual 25/26	Variance 25/26	Budget 26/27	Precept	£15,300.00	£20,000.00	£20,000.00	£0.00	£20,000.00	VAT Reclaim	£5,072.36	£1,000.00	£2,140.09	£1,140.09	£1,000.00	HCC	£344.00	£350.00	£344.00	-£6.00	£350.00	Interest	£323.73	£250.00	£150.00	-£100.00	£175.00	Fete Money	£6,020.27	£0.00	£0.00	£0.00	£0.00
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Donations	£150.00	£0.00	£0.00	£0.00	£0.00
Grants	£1,000.00	£0.00	£0.00	£0.00	£0.00
Pavilion Hire	£0.00	£0.00	£200.00	£200.00	£200.00
Refunds	£1,770.39	£0.00	£33.04	£33.04	£0.00
Total Receipts	£29,980.75	£21,600.00	£22,140.09	£540.09	£21,725.00
Payments					
Utilities	£901.05	£1,000.00	£1,400.00	-£400.00	£1,500.00
Website/Email	£149.85	£300.00	£307.26	-£7.26	£350.00
Payroll	£4,718.88	£12,500.00	£9,074.60	£3,425.40	£10,000.00
Clerk Expenses	£0.00	£300.00	£65.50	£234.50	£50.00
Clerk Recruitment	£0.00	£500.00	£0.00	£500.00	£0.00
Locum Clerk	£9,749.47	£1,000.00	£140.00	£860.00	£0.00
Finance	£1,499.00	£650.00	£762.00	-£112.00	£200.00
Contractors	£5,831.81	£600.00	£1,200.00	-£600.00	£1,500.00
Resilience Project	£18,381.14	£0.00	£1,700.00	-£1,700.00	£200.00
Playparks	£7,810.45	£1,600.00	£346.00	£1,254.00	£500.00
Hall Contribution	£0.00	£950.00	£1,050.84	-£100.84	£1,200.00
Insurance	£1,622.80	£850.00	£1,022.79	-£172.79	£1,050.00
Fete	£11,460.03	£0.00	£0.00	£0.00	£0.00
Training	£211.20	£600.00	£0.00	£600.00	£200.00
Subscriptions	£469.37	£650.00	£344.00	£306.00	£375.00
Room Hire	£0.00	£100.00	£0.00	£100.00	£0.00
Noticeboards	£0.00	£1,000.00	£525.00	£475.00	£0.00
General	£0.00	£100.00	£0.00	£100.00	£0.00
Defib	£441.00	£0.00	£0.00	£0.00	£500.00
Software	£49.99	£600.00	£0.00	£600.00	£0.00
Greening Project	£50.00	£0.00	£0.00	£0.00	£0.00
Asset Purchase	£0.00	£150.00	£291.15	-£141.15	£150.00
S137	£0.00	£500.00	£0.00	£500.00	£500.00
VAT	£7,140.06	£1,000.00	£1,000.00	£0.00	£1,000.00
Total Payments	£70,486.10	£24,950.00	£19,229.14	£5,720.86	£19,275.00
Into Reserve	-£40,505.35	-£3,350.00	£2,910.95	£6,260.95	£2,450.00
Balance c/f	£15,544.22	£12,194.22	£18,455.17	£6,260.95	£20,905.17

The Parish Council unanimously agreed to adopt this as their budget for the 26/27 financial year.

c) To agree the precept for the 26/27 financial year.

The Parish Council unanimously agreed to not raise the precept and keep it at £20,000 for the 26/27 financial year.

d) To note October's receipts/payments and expected receipts/payments

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
06/10/2025	SSE	£214.94	£12.14	£202.80	£3,600.72
17/10/2025	RING Camera Contract	£49.99	£8.33	£41.66	£3,550.73
22/10/2025	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£3,529.74
23/10/2025	HMRC	£168.88	£0.00	£168.88	£3,360.86
27/10/2025	Hugo Fox	£11.99	£2.00	£9.99	£3,348.87
31/10/2025	S Bailey Payroll	£710.30	£0.00	£710.30	£2,638.57
31/10/2025	S Bailey Office Allowance October	£26.00	£0.00	£26.00	£2,612.57

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/09/2025	Interest	£8.42	£22,016.19

Expected Receipts/Payments**Ins**

Receipt	Expected Total	Date
09/10/2025	Interest	£10.86
Total	£172.00	

Outs

Payments	Expected Total	Date
Resilience	£115.00	November
Danebury School	£30.00	November
Telephone Box	£100.00	November
Noticeboard	£525.00	November
ICO	£47.00	December
Clerk Payroll	£3,681.50	Monthly (£736.30)
Hugo Fox (Emails)	£87.45 (£104.95 incl. VAT)	Monthly (£17.49, £20.99 incl. VAT)
Hugo Fox	£49.95 (£59.95 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
SSE	£400.00 (Under review)	Quarterly
Business Stream (Water)	£100.00	Quarterly
HMRC Employers National Insurance	£300.00	Quarterly
Total	£5,435.90 (£5,463.40 incl. VAT)	

2511-26 Matters for future meetings

- Footpaths – All footpaths should now be cleared or have been reported to HCC.
- Some decorating equipment has been left by the school dining hall. The Clerk will email the school to see if this can be tidied up.
- Flood signage – 2 roads in the village notoriously flood but by the time HCC come out to investigate it has naturally cleared. Would it be possible for the village to be given some flood signs so we can put them up when the road floods, instead of having to wait for HCC? The Clerk will email HCC to find out.
- Asset of Community Value listings need to be renewed every five years, and it has been about that for the Black Horse pub. The Clerk will look into renewing the listing with TVBC.

2511-27 To decide on the date for the next meeting

Monday 8th December, 7pm.

Meeting Closed at 9:02pm

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council