

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 14th July 2025, 7pm.

Present: Cllr S MacDonald (Previous Chair), Cllr N Carpenter (New Chair), Cllr M Down (Vice-Chair), Cllr N Adams-King, Cllr F Collier, Cllr F Collyer, Cllr R Gribble, Cllr N Macpherson, and Cllr P Jones.

Also present: 7 Members of the Public

In attendance: S Bailey (Clerk)

2507-1	To receive and accept apologies for absence
No apologies received.	
2507-2	Chairman's remarks
The Chairman welcomed everyone to the meeting and is looking forward to co-opting new Councillors onto the Parish Council.	
2507-3	To receive declarations of pecuniary and personal interests relating to items on this agenda.
No pecuniary or personal interests to declare.	
2507-4	To approve the minutes of the Parish Council Meeting held on 9th June 2025
The minutes were approved and signed by the Chairman.	
2507-5	To co-opt new Councillors to the Parish Council.
<p>The following Parishioners have been co-opted onto the Parish Council:</p> <ul style="list-style-type: none">• Neil Carpenter – West Tytherley• Fee Collyer – West Tytherley• Richard Gribble – West Tytherley• Paul Jones – West Tytherley• Margaret Down – Frenchmoor• Nigel Macpherson – Buckholt <p>Cllr S MacDonald and Cllr N Adams-King both stepped down from the Parish Council.</p> <p>Cllr N Carpenter was elected Chairman of the Parish Council.</p> <p>Cllr M Down was elected Vice-Chairman of the Parish Council.</p> <p>The Parish Council wished to thank Cllr S MacDonald and Cllr N Adams-King for being a part of the Parish Council and stepping in whilst the Parish Council found new volunteers.</p> <p>The Parish Council currently pays for 5 email accounts but needs to increase to 10 accounts to accommodate the new Parish Councillors. This will increase the cost from £9.99 per month to £17.49 per month.</p>	
2507-6	To delegate Parish Council duties to new Parish Councillors.
<ul style="list-style-type: none">• Planning - Cllr M Down• Speed Indicator Device - Cllr F Collier• Defibrillator - Cllr F Collier• Noticeboards – Cllr F Collyer	

<ul style="list-style-type: none"> • Resilience Project – Cllr R Gribble • Lengthsman – Cllr N Macpherson • Footpaths – Cllr F Collier • Recreation Ground - Cllr F Collyer and Cllr F Collier • Highways – Cllr N Macpherson 	
2507-7	Public Session: To receive questions from members of the public.
<p>1) Parishioner Question – When will West Tytherley get a battery backup mast?</p> <p>Cllr Adams-King informed the Parishioner that they have tried to get one installed but ran into issues, he will look into it again to see what can be done.</p> <p>2) Parishioner Statement – This is a very critical time for planning with all the changes currently happening at Test Valley Borough Council and thus would like to remind the Parish Council of the importance of the Neighbourhood Development Plan (NDP).</p> <p>The Parish Council agreed that the NDP is very important and that it needs to be reviewed and fully supported by the Parish Council going forward.</p>	
2507-8	To receive report from Test Valley District Council.
<p>Cllr MacDonald from TVBC addressed the Council:</p> <ol style="list-style-type: none"> 1) Congratulations to the new Parish Councillors. 2) TVBC has now published the regulation 18 local plan. 3) Housing targets have increase 78%, meaning they now need to build 935 new homes per annum, compared to the previous target of 500 homes per annum. 4) Developers are having no issues getting planning applications approved. 5) Andover and Romsey are the main development areas, but 15 sites in rural areas have been earmarked for development. 6) The closest development happening to West Tytherley is in Stockbridge. 7) A site in Lockerley/East Dean has been allocated for development, but no planning applications have been submitted for this site. 8) The Glebe farm development is in its final stages of planning and will most likely go for permission in the next couple of weeks. 	
2507-9	To receive report from Hampshire County Council.
<p>Cllr Adams-King from HCC addressed the Council:</p> <ol style="list-style-type: none"> 1) Congratulations to the new Parish Councillors. 2) HCC have been offered £300 million towards infrastructure, but this is not enough, so are asking for £1 billion. 3) There are several plans being discussed for devolution, some that involve district boundary changes and some that do not, it is not yet clear which plan will be taken forward. 4) TVBC are utilising consultation until the 27th July 2025 to understand what is important to the public when it comes to devolution. <i>(To contribute please visit: https://ourplaceourfuture.commonplace.is/)</i> 	

5) All Councils need to have put forward a plan by 26 th September 2025 and then HCC will consult on 1-2 of the plans.	
6) The go live date is 1 st April 2028, and HCC will make devolution work.	
Cllr S MacDonald and Cllr N Adams-King left the meeting at 7:55pm	
2507-10	To receive an update on the Resilience Project.
1) Cllr Collyer wished to thank the resilience project for the generator on the village shop as it allowed them to operate normally through a power cut. 2) Clerk is awaiting an invoice for the radio aerial. 3) King Edward's Hall will need to get a professional in to affix the aerial to the roof, they are uncertain if this will cost any money but there are sufficient funds left in the resilience grant if a cost is accrued. 4) The generator on King Edward's Hall will be serviced in September.	
2507-11	To review the RoSPA report.
No major issues raised. The basketball hoop backboard is slightly loose, Cllr Collier will look into this.	
2507-12	To receive an update on the Speed Indicator Device.
1) Two new batteries and a charger have been purchased and received for the speed indicator device. 2) Cllr Collier will keep maintaining the SID for now, and the Clerk will advertise for a volunteer to maintain it long-term.	
2507-13	To receive an update on the Pavilion and decide on future maintenance.
1) The leak under the sink when the outside tap is switched on has now been fixed. The Parish Council agreed to pay Fallow Plumbing and Heating their £60 (£72 incl. VAT) invoice. 2) Fallow Plumbing and Heating noted that the push joints had become detached, which may reoccur, and recommended replacing the joints with more secure connectors. The Parish Council will consider this and re-address at a future meeting. 3) The stopcock could not be located, Cllr Collier has contacted Southern Water to see if they can assist. 4) A smart meter has been fitted in the Pavillion. 5) SSE will be reviewing West Tytherley's previous bills to find out if we have been overcharged in the past, however this may take some time.	
2507-14	To discuss how to tackle the overgrown footpaths.
1) Many footpaths around West Tytherley are impassable, due to growth being 4-6 weeks ahead of where it normally is for this time of year. 2) The Clerk will contact the landowners to see if they can trim the footpaths to make them accessible. 3) If the landowners do not comply then the Parish Council will get the Lengthsman to trim the footpaths.	
Cllr F Collier left the meeting at 8:10pm	
2507-15	Finance
a) To receive update on the new bank account. A Lloyds bank account has been opened and all funds from the old TSB account have been transferred. b) To consider opening a deposit account. The Parish Council agreed that a deposit account should be opened, and the reserves transferred.	

c) To consider purchasing a litter bin for the playground.

A Parishioner has kindly donated a flip-bin that has been placed in the play park, and another generous Parishioner has offered to empty it into the wheelie bin by the bus stop on a regular basis.

d) To note June's receipts/payments and expected receipts/payments.

Ins (Lloyds Current Account)

Date	Receipts	Total	VAT	Net	Balance
30/06/2025	Transfer from Old TSB Account	£19,758.55	£0.00	£19,758.55	£19,758.55

Outs (Lloyds Current Account)

Date	Payment	Total	VAT	Net	Balance
30/06/2025	Margaret Down (Jamie Bowditch)	£815.00	£0.00	£815.00	£18,943.55
30/06/2025	S Bailey Payroll	£712.40	£0.00	£712.40	£18,231.15
30/06/2025	Clerk Travel	£65.50	£0.00	£65.50	£18,165.65

Ins (TSB Current Account)

Date	Receipts	Total	VAT	Net	Balance
09/06/2025	Insurance Refund	£33.04	£0.00	£33.04	£1,956.45
09/06/2025	HCC	£86.00	£0.00	£86.00	£2,042.45
10/06/2025	Transfer from Deposit	£3,000.00	£0.00	£3,000.00	£5,042.45
30/06/2025	Transfer from Deposit	£16,144.13	£0.00	£16,144.13	£19,758.55

Outs (TSB Current Account)

Date	Payment	Total	VAT	Net	Balance
06/06/2025	Hugo Fox (Emails)	£11.99	£2.00	£9.99	£1,923.41
10/06/2025	RoSPA	£115.20	£19.20	£96.00	£4,927.25
10/06/2025	Hall Insurance	£1,050.84	£0.00	£1,050.84	£3,876.41
10/06/2025	West Dean Playpark	£250.00	£0.00	£250.00	£3,626.41
18/06/2025	Hugo Fox	£11.99	£2.00	£9.99	£3,614.42
30/06/2025	Transfer to New Lloyds Account	£19,758.55	£0.00	£19,758.55	£0.00

Ins (TSB Deposit Account)

Date	Receipts	Total	Balance
10/06/2025	Interest	£25.42	£19,144.13

Outs (TSB Deposit Account)

Date	Receipts	Total	Balance
10/06/2025	Transfer to Current	£3,000.00	£16,144.13
30/06/2025	Transfer to Current	£16,144.13	£0.00

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
VAT Refund	£2,140.09	July
Precept	£10,000.00	September
HCC	£258.00	Quarterly (£86.00)
Total	£12,398.09	

Outs

Payments	Expected Total	Date
SID Batteries and Charger	£259.50 (£311.40 incl. VAT)	July
Aerial	£65.00	July
HMRC Outstanding Fees	£170.54	July
Locum Clerk	£500.00	July/August
External Audit	£350.00	August/September
Noticeboard	£525.00	August/September
Business Stream (Water)	£300.00	November
ICO	£47.00	December
Clerk Payroll	£6,411.60	Monthly (£712.40)
Hugo Fox (Emails)	£89.91 (£107.91 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
Hugo Fox	£89.91 (£107.91 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)

SSE		£500.00 (Under review)	Quarterly
HMRC Employers National Insurance		£484.92	Quarterly (£121.23)
Total		£9,793.38	
2507-16	To review new planning applications and decisions.		
1) 25/01524/TREES – No objection			
2) Glebe Farm – Cllr Down will review but has already found multiple errors. The Clerk will email the rest of the Parish Council the S106 document for them to review and will also speak to West Dean’s Parish Clerk to see what they know about the development.			
2507-17	Matters for future meetings		
1) Church Farm – Stake through the main drain for the village. Clerk will email landowner to find out what has been done about this before the next meeting.			
2) Review policies now the Parish Council has co-opted new members.			
3) Review NDP.			
4) Clarendon Juniors FC have enquired about hiring the recreation ground, will update if they wish to proceed.			
2507-18	To decide on the date for the next meeting		
Monday 11 th August 2025, 7pm			
Meeting Closed at 8:32pm			

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council