

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 9th February 2026, 7pm.

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman), Cllr F Collier, Cllr F Collyer, and Cllr R Gribble.

Also present: 3 Parishioners, Cllr N Adams-King (HCC), Cllr S MacDonald (TVBC), and S Bailey (Clerk)

2602-1	To receive and accept apologies for absence
Cllr N Macpherson was unable to attend, the Parish Council accepted his apologies.	
2602-2	Chairman's remarks
The Chairman welcomed everyone to the meeting and thanked them for coming.	
2602-3	To receive declarations of pecuniary and personal interests relating to items on this agenda
No pecuniary or personal interests to declare.	
2602-4	To approve the minutes of the Parish Council Meeting held on 12th January 2026
The minutes from the Parish Council meeting on the 12 th January 2026 were approved as a true record and signed by the Chairman.	
2602-6	To receive report from Hampshire County Council
Cllr Adams-King discussed his key points: <ul style="list-style-type: none">• Potholes and Flooding – The water on the roads is causing chaos. HCC are trying to bring in additional resources to deal with it, but unfortunately, all Councils are trying to do this so there is lots of competition for resources. Additionally, finding the money for these extra resources is a challenge, but know that HCC are on it and they are trying their best to tackle the issues. All Highway resources have been diverted to filling potholes, temporarily for now, but when the water has reduced, they will return to repair them properly. It might not feel like it, but it is not as bad here as it is in some other places.• Budget – Will be published tomorrow (10/02/2026). Council Tax is rising by 5%, but they have done well this year.• Grants – Some money left that needs using up ASAP. Up to £1000 per organisation. The Parish Council is not eligible but perhaps the Shop/Village Hall could benefit.• County Council Elections – They are going ahead this year as planned, they are due to take place on 7th May 2026. Whoever is elected should be in post 2 years if the Government Reorganisation goes ahead as planned, but there is a chance whoever is elected may be in post longer if Government Reorganisation encounters any problems.• A Parishioner asked whether the elections would impact the release of Regulation 19 of the Local Plan.• Cllr Adams-King explained that because the Local Plan is being done by TVBC it won't be affected by the elections as they are for HCC only.	
2602-5	To receive report from Test Valley Borough Council
Cllr MacDonald arrived at 7:17pm	
<i>[Agenda item put later due to Cllr MacDonald being held up]</i>	
Cllr MacDonald discussed his key points: <ul style="list-style-type: none">• Local Plan – Lots going on with the Local Plan, TVBC have received a lot of comments on certain sites, particularly from rural sites, following the reg 18 consultation last summer. TVBC may release a "mini" Regulation 18 with new sites which have emerged in late Spring / early Summer, with the aim of then releasing the Regulation 19 in the late Summer / early Autumn.	

- AONB - An initiative has been launched to explore whether we can secure National Landscape status (formerly known as Area of Outstanding Natural Beauty) for the area focused on the River Test, its tributaries and catchments. It won't be easy, but this is the highest landscape protection available and will provide protection against overdevelopment, climate change and biodiversity loss.
- Flooding – The Environment Agency has put out a flood warning for this area. If you need any help with flooding TVBC are here to help with sandbags etc, so please contact them if you need anything. A resilience grant of up to £1000 is available, so please contact Cllr MacDonald if you would like more details.
- Fly Tipping – There were 2 prosecutions last month for fly tipping, both were fined over £1000. This remains a priority for TVBC.
- Back-up for the Phone Mast – They are starting to have a better view on this issue, however, it looks like it is a much bigger (national) issue.

Cllr Adams-King and Cllr MacDonald left the meeting at 7:26pm.

2602-7 To discuss the Neighbourhood Development Plan

- A Parishioner explained that there is nothing we can do for now, as we are waiting on Regulation 19 of the Local Plan to be released, which probably won't happen until late Summer / early Autumn.
- The Parishioner recommended taking the NDP off the agenda for now and they will let the Clerk know when it needs to be put back on.

2602-8 To receive an update on the Resilience Project

- Cllr Gribble explained that the Parishioner responsible for the walkie-talkie aerial has managed to get it off the roof of the Village Hall and has discovered that one of the joints hadn't been set up right, so this was causing the walkie-talkies to not work.
- The Parishioner has ordered a new joint, but in the meantime has experimented with the old joint to practice and has managed to obtain a long-range signal.
- Once the new joint has been fitted the Parishioner will decide where the best place on the Village Hall roof is to put the aerial so that it gets a good signal and is easy to get down if there are problems in the future.
- Cllr Gribble is having trouble knowing who is best to contact with regards to getting a back-up for the phone mast. He is trying to find out if anything can be done, as even a small back-up would be a benefit.
- The Village Hall Chair has ordered a pipe extension for the generator, at a cost of £110 (£132+VAT).

2602-9 To discuss the broken window in the Pavilion

The Clerk obtained 3 quotes for the repair:

- TW Glazing and Window Repair - £105 (£126+VAT)
- Cara Glass - £160 (£192+VAT)
- Yeatsman Glaziers - £237.75 (£285.30+VAT)

The Parish Council unanimously decided to accept TW Glazing and Window Repair's quote.

The Clerk will arrange for the work to be completed.

2602-10 To consider appointing a Footpath Warden

- A Parishioner would like to volunteer to be the Parish Council's Footpath Warden.
- The Clerk put together a draft Footpath Warden contract for the Parish Council to review.
- The only thing the Parish Council would like to add is a clause that states the Parish Council's Footpath Warden would need to communicate with the HCC Footpath Warden should one be appointed.
- The Clerk will make these changes to the contract, and it will be readdressed at the next meeting.

2602-11	To note the complaint made to TVBC about the destruction of Fishponds Wood
	<ul style="list-style-type: none"> • A Parishioner submitted a complaint to TVBC stating that the new owners of Fishponds Wood are destroying the established habitat there. • Cllr Collyer spoke to the person who made the woodland management plan for that area, who then went and surveyed Fishponds Wood to see what damage had occurred, however they didn't find any damage and felt that the new owners are still following the woodland management plan he put in place. • The Parish Council unanimously agreed that no further action was required from them.
2602-12	To receive an update on moving the bin at the junction of Dean Road and Coopers Track
	<ul style="list-style-type: none"> • Cllr Collier explained that we are no further forward with this issue. • The Landowners have said that the bin would block the gate if it was moved further up Coopers Track onto their property. • Cllr Collier is exploring other options but is determined to have the bin moved before the Summer.
2602-13	To discuss the electricity in the Pavillion
	<ul style="list-style-type: none"> • The Clerk explained that when she originally tried to change electricity companies, she spoke to Compare the Market who were very unhelpful and informed her that it would be very hard to get a cheaper rate because of how little electricity we use. • However, the Clerk has now spoken to some electricity companies independently and some thought that they could give us a better price than we are currently paying. • The Parish Council unanimously agreed that they want the Clerk to change suppliers if a better price is possible.
2602-14	To review what maintenance the village needs
	<ul style="list-style-type: none"> • Some Parishioners have put a grid in front of a culvert near their property to stop rubbish blocking the pipe and thus flooding their garden. • The Parish Council has no problem with this. • A Parishioner has asked if the Lengthsman can clear the ditch behind the Village Hall so that the culvert doesn't get blocked. • The Parish Council agreed with this, the Clerk will put it on the list of Lengthsman jobs. • The Clerk will get the Lengthsman to clear all the drains in the village. • The fallen tree by Dean Road has not been removed, and it looks scruffy, this will be put on the Lengthsman's job list. • The Lengthsman has put gravel over the verge near the pub/shop where the school bus turns.
2602-15	To note the completion of the Frenchmoor noticeboard
	<ul style="list-style-type: none"> • The new noticeboard has been successfully installed in Frenchmoor. • The Parish Council and Parishioners are very happy with it. • The Clerk gave Cllr Collyer keys to it so she can post the notices. • The final cost is £539.58, which the Parish Council unanimously agreed to pay. • A big thank you to Winterslow Men's Shed for doing such a good job.
2602-16	To receive an update on the roads and footpaths
	<ul style="list-style-type: none"> • A Parishioner, acting on behalf of themselves and not the landowners, has written an email to HCC detailing, with evidence, the flooding issues on Dean Road. • Cllr Adams-King has passed it along to the Flood and Water Management Team at HCC, so we will wait for their response.

	<ul style="list-style-type: none"> • A Parishioner brought up, knowing it is very unlikely to happen, that HCC should put out pothole signs whenever a large pothole appears to warn drivers, similarly to how they put out flood warning signs. • The large tree branch that was threatening to fall onto footpath 7 has been removed safely. • Footpath 3 is overgrown, but landowner has been made aware and will be taking action to clear.
2602-17	To consider West Dean Parish Council's request to increase our annual play park contribution
	<ul style="list-style-type: none"> • West Dean Parish Council would like to increase our annual play park contribution from £250 to £300. • The Parish Council are OK with this in theory but would like some clarification from West Dean Parish Council on what exactly the extra money is going towards. • The Clerk will speak to West Dean Parish Council's Clerk and ask for clarification.
2602-18	To discuss the landscaping contract for 2026
	<ul style="list-style-type: none"> • Michael Eastwood's tender for 2026 is £976 (18 cuts at £50 and 2 strims of the back of the recreation ground at £38), £4 more than last year. • The Parish Council unanimously accepted this quote. • Micheal Eastwood has already done one grass cut this year at the request of Broughton football club and wanted to know whether to count this as one of the 18 or to add it on as an extra. • The Parish Council unanimously decided that they would count it as one of the 18.
2602-19	To review the Code of Conduct
	The Parish Council reviewed the Code of Conduct and unanimously agreed that it doesn't need altering.
2602-20	To adopt a Grant Application Form
	<ul style="list-style-type: none"> • The Clerk put together a Grant Application Form as we are legally required to have one. • The Parish Council unanimously agreed to adopt it.
2602-21	To review new planning applications and decisions
	<p><i>[Both received after the publication of the agenda]</i></p> <ul style="list-style-type: none"> • 26/00150/TPOS Rosewood House, Frenchmoor Lane, West Tytherley – 3 Willow trees that have a Tree Preservation Order on them need to be reduced back to their previous height. The Parish Council has no objection to this. • S106 Glebe Farm Development <ol style="list-style-type: none"> i. It clarifies how reduced market value builds are to be sold on. ii. A Management Company will be responsible for all the common areas around this development, iii. The owners of the new houses will pay into the Management Company. iv. The owners of the new houses and West Dean Parish Council will be in the Management Company. v. West Tytherley, Frenchmoor and Buckholt Parish Council need to decide if they want to be in the Management Company. vi. The woodland at the back of the development is now being given to West Dean Parish Council and will not be maintained by the Management Company. It is uncertain why this has occurred, particularly considering the woodland is in West Tytherley Parish. vii. It is not clear whether the public has access to any of the common areas in the development. viii. There were no annex's included in the S106 document, even though they are referenced throughout. ix. The Parish Council unanimously agreed that they do not want to be in the Management Company but would like to be kept up to date with all developments. x. The Parish Council unanimously agreed that before agreeing to this revised S106 they need to clarify why West Dean is being given the woodland, who has access to the common areas, who specifically is

responsible for what, and whether West Tytherley, Frenchmoor and Buckholt Parish Council will ever be asked for a financial contribution for upkeep in the future.

- xi. Cllr Down will speak to West Dean Parish Council and Paul Goodman at TVBC and report back at the next meeting.
- xii. Thank you to Cllr Camilleri of West Dean Parish Council for putting together a summary of the laborious 55-page document.

2602-22 Finance

a) To agree upcoming invoices

- Michael Eastwood second half of 2025 landscaping, £522 – Agreed
- Winterslow Men’s Shed Noticeboard, £539.58 – Agreed
- TW Glazing and Window Repair, £105 (£126+VAT) – Agreed

b) To decide on an Internal Auditor for the 25/26 financial year

The Parish Council unanimously agreed to continue using Do the Numbers Ltd.

c) To note January’s receipts/payments and expected receipts/payments

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
13/01/2026	Excel Power LTD Hampshire Generators	£132.00	£22.00	£110.00	£2,920.71
22/01/2026	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£2,899.72
23/01/2026	HMRC	£132.03	£0.00	£132.03	£2,767.69
26/01/2026	Hugo Fox	£11.99	£2.00	£9.99	£2,755.70
30/01/2026	S Bailey Payroll	£710.45	£0.00	£710.45	£2,045.25
30/01/2026	S Bailey Office Allowance January	£26.00	£0.00	£26.00	£2,019.25

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/01/2026	Interest	£10.64	£20,059.79

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
HCC	£86.00	Quarterly (£86.00)
Total	£86.00	

Outs

Payments	Expected Total	Date
Noticeboard	£539.58	February
Pavilion Window	£200.00	February
Landscaping	£522.00	February
Clerk Payroll	£1,472.90	Monthly (£736.45)
Hugo Fox (Emails)	£34.98 (£41.98 incl. VAT)	Monthly (£17.49, £20.99 incl. VAT)
Hugo Fox	£19.98 (£23.98 incl. VAT)	Monthly (£9.99, £11.99 incl. VAT)
Electricity	£250.00	Quarterly
HMRC Employers National Insurance	£150.00	Quarterly
Total	£3,189.44 (£3,200.44 incl. VAT)	

2602-23 Matters for future meetings

- At the previous Parish Council meeting it was decided that Cllr Collier would put her spare wheelie bin by the play park so it can be used as a public litter bin. However, since doing this it has been vandalised multiple times and Cllr Collier has had to retrieve it from various locations and put it back in the play park. Understandably, she is no longer prepared to leave it in the play park. The Parish Council agreed with her decision and unanimously agreed that it is

not worth the cost of buying a fixed bin. The bin by the bus shelter will have to suffice and the Councillors will keep an eye on how much litter is left around the play park and readdress this issue if needs be.

- The Village Fete will be on Saturday 9th May this year, the Parish Council will need to suspend the dog ban for this date.

2602-24	Public Session: To receive questions from members of the public
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- Parishioner statement – The drains in the village need clearing ASAP.
- The Clerk explained that she has reported the drains to HCC and will get the Lengthsman to clear all the drains in the village.
- Parishioner question – Is there an update on the damaged culvert on footpath 3?
- The Clerk explained that she has spoken to HCC Flood and Water Management Team and instructed them exactly where the damage occurred, that the fence may have broken the culvert in more places that we can't see and that this is the main drain for the village so if it blocks then the damage it may cause could be horrendous. We are now waiting for HCC to come back with a plan of action.

2604-25	To decide on the date for the next meeting
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Monday 9th March, 7pm.

Meeting Closed at 8:32pm

S Bailey

Clerk of the Parish Council

N Carpenter

Chairman of the Parish Council