

West Tytherley, Frenchmoor and Buckholt Parish Council

**Annual Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in
King Edward's Hall, West Tytherley, on Thursday 8th May 2025, 7pm.**

Present: Cllr S MacDonald (Chair), Cllr N Adams-King and Cllr F Collier

Also present: 12 Members of the Public

In attendance: S Bailey (Clerk)

2505-6	To receive and accept apologies for absence
No apologies received.	
2505-7	Chairman's remarks
The Chairman thanked everyone for coming, and noted that it has been a challenging year for the Parish Council. He wished to thank everyone who had served on the Parish Council in the last 12 months and acknowledged that it is not ideal that himself and Cllr Adams-King have had to join the Parish Council, and their top priority is to recruit new Councillors so the Parish Council can move forward with a stable foundation.	
2505-8	To receive declarations of pecuniary and personal interests relating to items on this agenda.
Cllr Adams-King has a personal interest in agenda item 2505-24 and will thus recuse himself from any decision associated with this item.	
2505-9	To approve the minutes of the Parish Council Meeting held on 13th January 2025, the inquorate Parish Council meeting on 10th February 2025 and the Extraordinary Parish Council Meeting on 22nd February 2025.
All minutes were approved and signed by the Chairman.	
2505-10	Public Session: To receive questions from members of the public.
Several Parishioners noted that this is the second time the Parish Council has become inquorate in a short period of time, and thus asked what is the problem with the Parish Council? Cllr Collier explained that all organisations are struggling for volunteers, not just Parish Councils. She also expressed that being a Parish Councillor is a thankless job. The Parish Council all agreed that they need to find a way to get people to come forward, and will look into ways they can support people, so they are more willing to join.	
2505-11	To receive report from Test Valley District Council
Cllr MacDonald of TVBC addressed three main issues facing the community. <ol style="list-style-type: none">1. Central Govt have increased TVBCs housing target by 78% and that as a result a new local plan is being devised. In the meantime, the borough is vulnerable to speculative development.2. Incidents of fly tipping have reduced by 40% over the last year. TVBC continue to adopt a zero-tolerance approach and will actively prosecute fly tipping.3. Food waste collections are due to start in mid-October. Each household will receive a small caddy for their kitchen and a large caddy for outside. They will be collected weekly and used to generate clean energy.	

2505-12	To receive report from Hampshire County Council
<p>Cllr Adams-King from HCC addressed the Council:</p> <ol style="list-style-type: none"> 1. The recent Council Tax increase was more than anyone would have liked, but unfortunately HCC needs to increase Council Tax further if they are to reduce next year's deficit. 2. HCC and the Government are trying to decide how many new Councils to create, four would be good because they would be small and thus more local, but would have to be built from scratch. Three would allow HCC to build them around already established core Councils, but they would not feel as local. 3. New recycling centre in Eastleigh which will allow plastics and glass to be recycled from bins. 4. A review of the member grant system is ongoing, so no HCC grants until earliest September. 5. Devolution is proceeding well, a Mayor will be elected next year. Will lead to greater control over infrastructure, i.e. roads, planning, public transport. 	
2505-13	Finance
<p>a) To review and agree the annual financial return.</p> <ol style="list-style-type: none"> i. The Parish Council's balance brought forward was £56049.57, their annual precept was £15300 and other receipts totalled £14680.75. Their total payments were £70486.10. Thus, the balance carried forward is £15544.22. ii. The Parish Council assets total £136265.89. iii. The Internal Auditor found no concerns. iv. The Chairman signed the annual financial return. <p>b) To consider whether there are any conflicts of interest with the external auditor, BDO LLP.</p> <ol style="list-style-type: none"> i. No conflicts of interest to report. <p>c) To agree on a period of time for the exercise of public rights.</p> <ol style="list-style-type: none"> i. The period for the exercise of public rights is Tuesday 3rd June 2025 – Monday 14th July 2025. <p>d) To review the bank accounts and signatories.</p> <ol style="list-style-type: none"> i. TSB have been extremely unhelpful with regards to adding the Clerk as a new signatory. ii. The Council agreed that the Clerk should open a new bank account with a different bank so the Clerk can operate fully as the RFO. The new account will cost £4.25 a month. <p>e) To consider the insurance quote for 25/26.</p> <ol style="list-style-type: none"> i. The insurance quote of £1022.79, with a 3-year fixed rate, was accepted. <p>f) To review the VAT claim.</p> <ol style="list-style-type: none"> i. The Clerk has claimed £2140.09 back, this includes everything up until 31st March 2025. <p>g) To review Clerk expenses.</p> <ol style="list-style-type: none"> i. 127 miles at 50p per mile = £63.50 + £2 (Parking) = £65.50. Parish Council agreed to reimburse. <p>h) To note April's receipts/payments and May's expected receipts/payments.</p>	

Ins (Current Account)

Date	Receipts	Total	VAT	Net	Balance
06/04/2025	Precept	£10,000.00	£0.00	£10,000.00	£13,227.58

Outs (Current Account)

Date	Payment	Total	VAT		Balance
01/04/2025	Scribe	£37.20	£6.20	£31.00	£3,427.80
04/04/2025	SSE	£200.22	£9.53	£190.69	£3,227.58
07/04/2025	Fallow Plumbing and Heating	£72.00	£12.00	£60.00	£13,155.58
14/04/2025	Hugo Fox (Emails)	£11.99	£2.00	£9.99	£13,143.59
17/04/2025	Eleanor Greene (Internal Audit)	£350.00	£0.00	£350.00	£12,793.59
17/04/2025	Transfer to Deposit	£10,000.00	£0.00	£10,000.00	£2,793.59
22/04/2025	Hugo Fox	£11.99	£2.00	£9.99	£2,781.60
30/04/2025	Business Steam	£82.69	£0.00	£82.69	£2,698.91
30/04/2025	HALC/NALC Subscription	£344.00	£0.00	£344.00	£2,354.91
30/04/2025	S Bailey Payroll	£712.40	£0.00	£712.40	£1,642.51

Ins (Deposit Account)

Date	Receipts	Total	Balance
10/04/2025	Interest	£15.29	£12,094.51
17/04/2025	Transfer from Current	£10,000.00	£22,094.51

May's Expected Receipts/Payments**Ins**

Receipt	Expected Total
VAT Refund	£2,140.09
Interest	£20.00
Total	£2,160.09

Outs

Payments	Expected Total
Jamie Bowditch (Concrete Base)	£365.00
Jamie Bowditch (Generator Store)	£450.00
Electrician	£947.94 (£789.95 ex. VAT)
Two Batteries and a Charger for SID	£311.40 (£259.50 ex. VAT)
Clerk Expenses	£65.50
Clerk Payroll	£712.40
Insurance	£1022.79
Hugo Fox (Emails)	£11.99 (£9.99 ex. VAT)
Hugo Fox	£11.99 (£9.99 ex. VAT)
Business Stream	£23.14
Total	£3,922.15 (£3,708.26 ex. VAT)

2505-14 To consider recruitment to fill casual vacancies

The Chair stated this item will be discussed in a private session following this public meeting.

2505-15 To review whether dogs should be allowed on the Recreation Ground during the village fete

The Parish Council resolved that the dog ban should be lifted for the Village Fete on 17th May 2025.

2505-16 To receive update on the leak in the Pavillion

Fallow Plumbing and Heating fixed the leak from the water heater that was dripping onto the countertop.

2505-17 To consider replacing the showers in the Pavillion

The quote for replacing both electric showers in the Pavillion is £560 (ex VAT). The Parish Council decided to wait until the Pavillion is utilised more before carrying out this work.

2505-18 Resilience Project

a) To agree to reimburse Margaret Down for Jamie Bowditch invoices.

<ul style="list-style-type: none"> i. The invoices were for the concrete base at the village shop in which the Parish Council's portable generator stands on (£365) and a shed for it to be housed in (£450). ii. The Council agreed to reimburse Margaret Down £815, and thanked her for helping the Parish Council continue normal operation whilst they were inquorate. <p>b) To review electrician invoice.</p> <ul style="list-style-type: none"> i. Electrician connected the Parish Council's portable generator to the village shop for the cost of £789.95 (ex VAT). ii. The Parish Council agreed to pay this invoice. <p>c) To review what funds remain from the SSEN grant money.</p> <ul style="list-style-type: none"> i. The Parish Council has spent £19037.09 of the £20000 grant. ii. £962.91 remains to be spent. <p>d) To consider what still needs to be done.</p> <p>A dedicated meeting will be held in the future to determine this.</p>	
2505-19	Speed Indicator Device
<p>a) To consider purchasing two new batteries and a new charger.</p> <ul style="list-style-type: none"> i. The batteries cost £84 each, the charger is £84, and delivery is £7.50. Total cost is £259.50 (ex VAT). ii. The Parish Council agreed to purchase two batteries and a charger. <p>b) To consider any volunteers to maintain the SID.</p> <ul style="list-style-type: none"> i. Ideally the SID should be moved between North Lane and Dean Road semi regularly. ii. The Council and Clerk will advertise for volunteers. iii. The Clerk will enquire whether the Lengthsman could maintain the SID. <p>c) To review purchasing a second SID.</p> <ul style="list-style-type: none"> i. A new SID would cost £3175. ii. The Council resolved that this is too much money to spend at the moment, will reconsider next year. 	
2505-20	To review new planning applications and decisions
<p>25/00989/TREES – No objection</p> <p>25/00988/TREES – No objection</p> <p>25/00953/TREES – No objection</p>	
2505-21	To review purchasing a noticeboard for Frenchmoor
<p>The Council agreed that purchasing a noticeboard isn't fiscally responsible. The Clerk will contact Men's Sheds in Winterslow and/or Danebury School to see if they could build one for us to support the community.</p>	
2505-22	To receive an update on the Greening Project
<ul style="list-style-type: none"> 1. The Greening Project needs a volunteer to oversee its implementation. 2. The Council and the Clerk will advertise the project in hopes of finding a volunteer. 	
2505-23	To review work done under the Lengthsman scheme and sign 25/26 agreement
<ul style="list-style-type: none"> 1. The Chairman signed the 25/26 Lengthsman agreement. 2. A list of all the jobs the Lengthsman can do will be published, and the Clerk requested that she be emailed if the village would like any specific work to be carried out. 	

2505-24	To consider East Tytherley Parish Council's proposal regarding the STP issues
<ol style="list-style-type: none"> 1. Cllr Adams-King explained that Aster housing association are charging some homes £500 a month for sewage costs and residents are facing the prospect of spending thousands of pounds when the sewage plant is renewed. East Tytherley want to hire a barrister to fight Aster over these costs to residents. 2. The Chair and Cllr Collier are sympathetic to this issue, however there are only three homes in West Tytherley facing this issue and they have not, as of yet, objected to the costs. So West Tytherley is currently unable to contribute towards the cost of a barrister. 3. However, if any of the residents from the three homes objects the Parish Council will re-discuss. 	
2505-25	To review playpark refurbishment
The Parish Council are pleased with the playpark refurbishments. RoSPA are coming to inspect in May.	
2505-26	To review Councillors Declarations of Interests
<ol style="list-style-type: none"> 1. Cllr Collier reviewed her Declarations of Interests at the meeting and no change is required. 2. The Chair and Cllr Adams-King have recently reviewed their Declarations of Interests with TVBC and HCC respectively. Both can be found online. 	
2505-27	Matters for future meetings
<ol style="list-style-type: none"> 1. SSE will be fitting a smart meter in the Pavillion on 23rd June 2025. 2. The Parish Council's policies are due for their annual review. 	
2505-28	To decide on the date for the next meeting
Monday 9 th June 2025, 7pm.	
Meeting Closed at 8:12pm	

S Bailey

Clerk of the Parish Council

Chairman of the Parish Council