

West Tytherley, Frenchmoor and Buckholt Parish Council

Meeting of the West Tytherley, Frenchmoor and Buckholt Parish Council held in King Edward's Hall, West Tytherley, on Monday 12th October 2026, 7:00pm.

Present: Cllr N Carpenter (Chairman), Cllr M Down (Vice-Chairman) Cllr F Collier, Cllr F Collyer, Cllr R Gribble, and Cllr N Macpherson.

Also present: 1 Parishioner, Cllr S MacDonald (TVBC), and S Bailey (Clerk).

2610-1	Chairman's remarks
Welcome to the meeting. He would like to pay tribute to Parishioner Julie Neilson who passed away on Thursday 1 st October 2026, she was a wonderful woman who volunteered to help the Village and its Villagers for countless years, and her presence will be greatly missed by all. In line with her wishes there will be a celebration of her life on Wednesday 4 th November, midday, at the Mill Arms, Dunbridge, please let the family know if you would like to attend.	
2610-2	To receive and accept apologies for absence
Cllr N Adams-King was unable to attend, the Parish Council accepted his apologies.	
2610-3	To receive declarations of pecuniary and personal interests relating to items on this agenda
- Cllr Gribble has an interest in agenda item 2610-15a and thus will not take part in any discussion or decision relating to this agenda point. - Cllr Down has an interest in agenda item 2610-15b and thus will not take part in any discussion or decision relating to this agenda point.	
2610-4	To approve the minutes of the Parish Council Meeting held on 14th September 2026
The minutes were approved as a true record and signed by the Chairman.	
2610-5	To receive report from Hampshire County Council
Cllr Adams-King was unable to attend the meeting, but his latest update is available on our website: https://www.westtytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/hcc-news/	
2610-7	To receive an update on the bottle bank
- TVBC have let the Village Hall know that they have new vehicles to collect recycling and unfortunately, they have a bigger turning circle than the old vehicles so will not be able to get into the hall to collect the recycling, regardless of the low BT wire. - The Parish Council unanimously agreed that there is no point pursuing BT to get the wire heightened and do not need to consider installing a fence around the recycling area. - Cllr Collyer will speak to a landowner when they are next available to see if the recycling bins can go on their property. - Kerbside glass collection is due to begin in Spring/Summer 2028. - If anyone is unable to take their recycling to neighbouring bottle banks please contact the Parish Council and they will organise a way to help.	
2610-8	To receive an update on the Resilience Project
- The Government have stated that Communities need to be prepared for emergencies. - After the fire in East Tytherley this Summer it occurred to Cllr Gribble that the Parishioners affected by the fire had to leave their homes very quickly and has thus put together a list of essentials that people should take with them should they need to leave their homes quickly. It is available to view on our website: https://www.westtytherley-	

pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/resilience-project/ . Please let Cllr Gribble know if you think there is anything that needs to be added, cllr.r.gribble@westtytherley-pc.gov.uk .	
- Southern Water has contacted the Village Hall and offered to supply them free of charge with emergency drinking water. The water will be stored in the refurbished shed and replenished by Southern Water should it be used/expire. - The RING camera contract needs renewing at a cost of £41.66 (£49.99 incl. VAT), the Parish Council unanimously agreed to pay this.	
2610-9	To receive an update on a Parishioner's offer to donate a bench to the Parish Council
- The pencil bench has been installed by Men's Shed Winterslow on the veranda of the Pavilion as they wanted to screw it into the wood for security and the roof will provide it more protection from the elements. - The Parishioner also donated £250 to Men's Shed to replace/refurbish the other two benches on the recreation ground. - Men's Shed have said that they want to concentrate on the bench with the green iron legs first. They want to keep the legs as they are in good condition but replace the wood. They plan to reach out to the East Brothers to see if they will donate the timber as the bench is dedicated to Roger East as he donated the wood when it was refurbished in 2004. - The Parish Council unanimously agreed to this, the Clerk will liaise with Men's Shed.	
2610-10	To review the signage in the village
- The Parish Council unanimously agreed that the village needs more '20 is plenty' signs further out from the school. - Cllr Down will investigate the cost of the signs and Cllr Collier will look into the legality of putting these signs up ready for the next meeting. - All other signage in the Village is proficient.	
2610-11	To discuss what maintenance the pavilion needs
<i>Cllr MacDonald arrived at 7:22pm.</i>	
- The Parish Council thanked Cllr Collier for cleaning the pavilion after the wasp nest extermination. - Cllr Collyer has been using her own cleaning products to clean the pavilion for years and feels that the pavilion needs its own cleaning supplies as this will help encourage people to clean up after themselves. - The Parish Council unanimously agreed to purchase up to £50 of cleaning supplies from the Village shop, the Clerk will send the shop a list of what is needed. - The pavilion has a few maintenance issues that need addressing, the changing room doors do not close properly, there is a damp patch above the away toilet caused by overlapping felt on the roof, the outside store is insecure, the drain cover at the rear of the pavilion is broken, and the basketball court needs to be weed killed. - Cllr Macpherson offered to look at the drain cover and repair if he can. - The Parish Council unanimously agreed that the rest of the jobs will be given to the Lengthsman. - Cllr MacDonald noted that the Parish Council may be able to get a Community Development Fund grant to completely refurbish the pavilion. The Clerk will investigate this and report back at the next meeting.	
2610-6	To receive report from Test Valley Borough Council
<i>Moved later due to Cllr MacDonald being delayed.</i>	
Cllr MacDonald discussed his key points:	
Local Government Reorganisation – Central Government have made the decision to withdraw the plan to merge Test Valley with the New Forest, Winchester and East Hampshire. The impact of all of this is that significant Council time, and taxpayer money, has almost certainly been wasted. It is impossible to know what the Government will decide to do next, but TVBC elections will now take place in May 2027 in line with the Parish Council elections.	

- Be a Councillor Events – Residents interested in making a difference in their communities are invited to attend one of two upcoming “Be a Councillor” Events. An in-person event will take place on Wednesday 28th October, 6pm, at Longstock Village Hall and an online event will be held on Monday 2nd November, 7pm, on Microsoft Teams. Please email Ben Ryan on bryan@testvalley.gov.uk to book a place.
- Local Plan – In July TVBC took the difficult decision to pause the Local Plan and instead pivot towards a new Local Plan based on the expanded geography of the new Mid Hampshire Council but given the Government’s decision to withdraw their Local Government Reorganisation plan it has left TVBC in limbo in regard to the Local Plan. TVBC continues to suffer from unplanned, speculative development of inappropriate scale and in inappropriate locations. On a positive note, many of the speculative planning applications currently being pursued will likely never be built due to high mortgage costs and construction costs, and limited buyer demand due to cost of living and general economic uncertainty.
- Annual Canvass 2026 - Residents across Test Valley will be contacted as part of the annual electoral canvass, an important process that helps ensure the electoral register remains accurate and up to date.
- Andover Museum – TVBC have provided Andover Museum funding so they can remain open.
- Fly tipping – Another successful prosecution.
- Chairman question – Can West Tytherley be made a priority for kerbside glass collections?
- Cllr MacDonald will make enquiries about this.
- Cllr Down question – Is there any funding available for updating our NDP?
- Cllr MacDonald - Sarah Hughes will contact you very soon about this.

Cllr MacDonald left at 7:37pm.

2610-12	To review what maintenance the village needs
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- The speed indicator device pole on Coach Road has been resituated but has a broken hinge so the SID cannot be attached. A Parishioner will fix the hinge and then move the SID to Coach Road.
- Cllr Down will speak to the handyman about fixing a few issues in the play park.
- The grid at Coopers Drove needs to be cleared, the landowners will be asked to do so.
- A gardener from West Dean is happy to mow the War Memorial approximately every month for £25 an hour. Cllr Down will speak to the Parishioner who voluntarily mows it to see how long he is happy to do so.
- The Clerk wrote to the landowners responsible for the hedge to the North end of West Dean Road that is significantly protruding into the road, but they have not taken any action, thus the Parish Council unanimously agreed to report it to HCC.

2610-13	To receive an update on the roads and footpaths
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Footpath Warden’s Report

- Footpath 10 is impassable due to overgrowth, reported to HCC and the Romsey Ramblers.
- The track from Chalkpit Lane to Strides Farm is still overgrown despite the landowners being asked to cut it back. The Clerk will escalate this to HCC.

2610-14	To carry out a data audit.
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- Cllr Collyer has her Councillor email and keys to the noticeboards and pavilion.
- Cllr Down has her Councillor email and keys to the pavilion.
- Cllr Gribble has his Councillor email.
- Cllr Macpherson has his Councillor email.
- Cllr Carpenter has his Councillor email.

- Cllr Collier has her Councillor email, keys to the West Tytherley noticeboard in West Dean and pavilion, and a hard copy of the previous resilience plan.
- Clerk has the Clerk email, the digital documents secured in Google Drive, keys to the noticeboards and pavilion, and hard copies of all documents in a secured box in her private office.
- The Parish Council archive is kept in a locked filing cabinet in King Edward's Hall.

2610-15 To review new planning applications and decisions

- a) **26/02026/TPOS - Anvil House – Ash trees.** Already decided by TVBC.
- b) **26/02004/TREES - Garden House, Dean Road – 4 field maples.** Already decided by TVBC.
- c) **26/02234/TPOS - Rosewood House, Frenchmoor Lane – 18 lime trees.** They will remove every other tree along their driveway, 12 from one side 6 from the other. The remaining will be trimmed by no more than 1 meter. The Parish Council unanimously decided on no objection.
- d) **26/02230/FULLS - Buckholt House, Buckholt Lane - Demolition of existing garage and erection of replacement garage.** The new garage will be built on the same footprint as the previous one. The Parish Council unanimously decided on no objection.
- e) **26/02231/FULLS - Buckholt House, Buckholt Lane - Demolition of existing ancillary barn and erection of replacement ancillary barn.** The new barn will be built on the same footprint as the previous one. The Parish Council unanimously decided on no objection.

2610-16 Finance

- a) **To continue discussing the budget for the 27/28 financial year**

Red numbers still liable to change.

Receipts	Actual 25/26	Budget 26/27	Actual 26/27	Variance 26/27	Forecast 27/28
Precept	£20,000.00	£20,000.00	£20,000.00	£0.00	£20,000.00
VAT Reclaim	£2,140.09	£1,000.00	£597.30	-£402.70	£200.00
HCC	£344.00	£350.00	£344.00	-£6.00	£344.00
Interest	£152.29	£175.00	£90.00	-£85.00	£100.00
Pavilion Hire	£200.00	£200.00	£220.00	£20.00	£250.00
Refunds	£33.04	£0.00	£0.00	£0.00	£0.00
Total Receipts	£22,869.42	£21,725.00	£21,251.30	-£473.70	£20,894.00
Payments					
Utilities	£1,377.47	£1,500.00	£200.00	£1,300.00	£300.00
Website/Email	£307.26	£350.00	£329.76	£20.24	£350.00
Payroll	£9,451.09	£10,000.00	£10,000.00	£0.00	£11,000.00
Clerk Expenses	£0.00	£50.00	£0.00	£50.00	£50.00
Locum Clerk	£140.00	£0.00	£0.00	£0.00	£0.00
Speed Indicator Device	£259.50	£0.00	£0.00	£0.00	£0.00
Finance	£762.00	£200.00	£260.00	-£60.00	£300.00
Contractors	£1,387.00	£1,500.00	£747.42	£752.58	£1,500.00
Updating NDP	£0.00	£0.00	£0.00	£0.00	£5,000.00
Election	£0.00	£0.00	£0.00	£0.00	£1,000.00
Resilience Project	£1,756.61	£200.00	£50.00	£150.00	£100.00
Playparks	£346.00	£500.00	£500.00	£0.00	£500.00
Hall Contribution	£1,050.84	£1,200.00	£1,063.96	£136.04	£1,200.00
Insurance	£1,022.79	£1,050.00	£1,000.63	£49.37	£1,050.00
Replacements	£571.23	£0.00	£6.66	-£6.66	£500.00
Training	£0.00	£200.00	£0.00	£200.00	£200.00
Subscriptions	£391.00	£375.00	£328.00	£47.00	£375.00
Defib	£0.00	£500.00	£300.00	£200.00	£0.00

Asset Purchase	£0.00	£150.00	£0.00	£150.00	£150.00
Donations	£60.00	£500.00	£1,030.00	-£530.00	£500.00
VAT	£597.30	£1,000.00	£200.00	£800.00	£500.00
Total Payments	£19,480.09	£19,275.00	£16,016.43	£3,258.57	£24,575.00
Money Into Reserve	£3,389.33	£2,450.00	£5,234.87	£2,784.87	-£3,681.00
Balance Carried Forward	£15,544.22	£17,994.22	£20,779.09	£2,784.87	£17,098.09

The Parish Council unanimously agreed to wait until they have a better idea of how much updating the NDP will cost before agreeing this budget.

b) To agree upcoming invoices

- RING £41.66 (£49.99 incl. VAT) – agreed
- Cleaning supplies up to £50 - agreed

c) To note September's receipts/payments and expected receipts/payments.

Ins (Current Account)

Date	Receipts	Total	Balance
07/09/2026	Broughton FC Rec Ground Hire	£200.00	£969.41
15/09/2026	Transfer from Deposit	£3,000.00	£3,663.19
21/09/2026	Precept (2nd half)	£10,000.00	£13,098.19

Outs (Current Account)

Date	Payment	Total	VAT	Net	Balance
09/09/2026	Octopus Energy	£6.22	£0.31	£5.91	£963.19
15/09/2026	West Dean Play Park Contribution	£300.00	£0.00	£300.00	£662.19
15/09/2026	Michael Eastwood (Landscaper)	£500.00	£0.00	£500.00	£3,163.19
18/09/2026	Killtech Pest Control	£65.00	£0.00	£65.00	£3,098.19
21/09/2026	Bank Service Charge	£10.00	£0.00	£10.00	£13,088.19
22/09/2026	Hugo Fox (Emails)	£20.99	£3.50	£17.49	£13,067.20
24/09/2026	Transfer to Deposit	£10,000.00	£0.00	£10,000.00	£3,067.20
25/09/2026	Hugo Fox	£11.99	£2.00	£9.99	£3,055.21
30/09/2026	S Bailey Payroll	£836.98	£0.00	£836.98	£2,218.23
30/09/2026	Office Allowance September	£26.00	£0.00	£26.00	£2,192.23

Ins (Deposit Account)

Date	Receipts	Total	Balance
09/09/2026	Interest	£8.68	£21,127.44
24/09/2026	Transfer from Current	£10,000.00	£28,127.44

Outs (Deposit Account)

Date	Receipts	Total	Balance
15/09/2026	Transfer to Current	£3,000.00	£18,127.44

The Parish Council checked the balances against the bank statements.

Expected Receipts/Payments

Ins

Receipt	Expected Total	Date
Interest	£60.00	Monthly (Approx £10.00)
HCC	£258.00	Quarterly (£86.00)
Total	£318.00	

Outs

Payments	Expected Total	Date
ICO	£47.00	December
Electricity	£150.00	Monthly (Approx £25.00)
Website/Email	£197.88	Monthly (£32.98)
Payroll	£4,632.48	Monthly (£772.08)
Bank Service Charge	£25.50	Monthly (£4.25)
Water	£100.00	Quarterly (Approx £50.00)

HMRC		£300.00	Quarterly (Approx £150.00)
Clerk Expenses		£50.00	Unknown
Contractors		£800.00	Unknown
Playparks		£700.00	Unknown
Training		£200.00	Unknown
Defib		£500.00	Unknown
Asset Purchase		£150.00	Unknown
Donations		£500.00	Unknown
Total		Total £8,352.86	
2610-17	Matters for future meetings		
- Fete - The 2026 Village Fete raised an impressive £7,571 from Fete-goers, Sponsors and Patrons. They received four applications this year – two from priority grant recipients, totalling £9,892. The Panel agreed that all the applications were of high quality this year and noted the efforts towards alternative fundraising from all applicants as well as their support for the fete itself. The Fete Community Fund bank account showed £8,271 available to award, given commitments against previous awards and leaving £600 for floats etc. for the 2027 fete. In total the Panel awarded £8,271. Lockerley Scouts - £312, WT Pickleball Club - £80, St Peter’s Church - £4,147, and WT Village Shop - £3,732. The date for the 2027 fete is Saturday 15 May. A full breakdown of the Village Fete Community Fund Grant Awards 2026 can be found on our website: https://www.westytherley-pc.gov.uk/community/west-tytherley-frenchmoor-buckholt-parish-council-15366/village-fete/. - Village Shop – Their planning application has been approved by TVBC. They are holding another update meeting on Monday 2nd November, 7:30pm, King Edward’s Hall. The Committee is inviting Villagers who would like to join the Project Design Team to email the shop by 10th November, wtytherleyshop@gmail.com. - Marie Stubbington, the Community Engagement Officer at TVBC, Alex Richetts, the Community Resilience and Emergency Planning Officer at TVBC, and Hannah Willis, the Community Resilience and Emergency Planning Co-ordinator at TVBC, will be coming to the Parish Council meeting on Monday 14th December.			
2610-18	Public Session: To receive questions from members of the public		
No Parishioner questions received.			
2610-19	To decide on the date for the next meeting		
Monday 9 th November, 7pm.			
Meeting Closed at 8:07pm			

N Carpenter

Chairman of the Parish Council